

2024 STAFF CONTRACT

Applying for:

- Counselor (18 and up)
- CIT (16-17)
- Volunteer (14-15)

LAST NAME FIRST NAME

STREET ADDRESS CITY STATE ZIP CODE

HOME PHONE CELL Can we text you? Yes No EMAIL

Birth Date: month ____ / day ____ / year ____ T-shirt size _____

In the sections below, please mark your AVAILABILITY to work. If you are **not sure** about a day or week, it would be better **NOT** to mark it, as this is considered a **commitment** on your part. Based on your availability and our needs, we will notify you of which dates you have been selected to work. The more available you are, the more likely you are to receive your dates.

OPEN HOUSE: SCHOOL GROUPS: 9:30 am-1:30 pm

- I am available for prep & cleanup the week of 5/6-5/10.
- Saturday, 5/11 1:30-6:15**
- Fri. 5/10
- Mon. 5/13
- Tue. 5/14
- Wed. 5/15
- Thurs. 5/16
- Fri. 5/17
- Mon. 5/20
- Tues. 5/21
- Wed. 5/22
- Thurs. 5/23
- Fri. 5/24
- Tues. 5/28
- Wed. 5/29
- Thurs. 5/30
- Fri. 5/31

CAMP WEEKS: Hours vary depending on assigned activities.

MEETING FOR ALL DAY CAMP STAFF: Saturday, June 1st 6:00-7:30 pm (New staff 4:00-7:30 pm)

SKILL TRAININGS:.. New staff will be required to take all trainings. Returning staff will only have some refresher training. Not all classes will be necessary for each staff member. Additional details to follow with dates and times. (Includes such things as Lifeguarding, First Aid, CPR, canoeing certification, class activities training, etc)

Please check to confirm that you understand you must attend this meeting and any other required training for your activity.

- Week 1: June 3-7
- Week 2: June 10-14
- Week 3: June 17-21
- Week 4: June 24-28
- Week 5: July 1-5
- Week 6: July 8-12
- Week 7: July 15-19
- Week 8: July 22-26
- Week 9: July 29-August 2
- Week 10: August 5-9
- Week 11: August 12-16
- Week 12: August 19-23
- Final Campfire: August 16, 5:00-9:30 pm**

SATURDAY GROUPS: Day Groups 12:00 pm- 4:00 pm; Evening Groups 5:00 pm- 9:00 pm

- Day 6/08
- Evening 6/08
- Day 6/15
- Evening 6/15
- Day 6/22
- Evening 6/22
- Day 6/29
- Evening 6/29
- Day 7/13
- Evening 7/13
- Day 7/20
- Evening 7/20
- Day 7/27
- Evening 7/27
- Day 8/03
- Evening 8/03
- Day 8/10
- Evening 8/10
- Day 8/17
- Evening 8/17
- Day 8/24
- Evening 8/24

PAY DAYS: Pay will be directly deposited to your bank account on Wednesday and a statement will be available on Wednesday morning.

- April 28 -May 11:** Wed., May 15
- May 12-25:** Wed., May 29
- May 26-June 8:** Wed., June 12
- June 9- 22:** Wed., June 26
- June 23- July 6:** Wed., July 10
- July 7-20:** Wed., July 24
- July 21-August 3:** Wed., Aug. 7
- August 4-17:** Wed., Aug. 21
- August 18- August 31:** Wed., Sept. 4

Emergency Contact Information: _____
Name Phone number

By signing, I agree that this form correctly reflects the times I am committing to work during 2024.

SIGNATURE DATE

STAFF

Group Counselors will be required to work all the activities with the group you will be assigned.

Please indicate your first (1st) and second (2nd) choices for the following counselor positions:

- | | |
|---|--|
| <input type="checkbox"/> Junior camp counselor (ages 4 and 5) | <input type="checkbox"/> Swimming instructor only (all groups) |
| <input type="checkbox"/> Group Counselor (ages 6 and 7) | <input type="checkbox"/> Canoeing/Kayaking only (all groups) |
| <input type="checkbox"/> Group counselor (ages 8 and 9) | <input type="checkbox"/> Horseback riding |
| <input type="checkbox"/> Group counselor (ages 10 and 11) | |
| <input type="checkbox"/> Group counselor (ages 12 and 13) | |

Free time activities:

Please select your first(1st) and second (2nd) choices for the free time activities:

- | | |
|--|--|
| <input type="checkbox"/> Antietam Has Talent | <input type="checkbox"/> Pool |
| <input type="checkbox"/> Art, Craft, Baking | <input type="checkbox"/> Store |
| <input type="checkbox"/> Boat Slide | <input type="checkbox"/> Tennis Court Activities |
| <input type="checkbox"/> Cable Ride | <input type="checkbox"/> Tournaments (Bombardment, Badminton, Gaga Ball, 4-square) |
| <input type="checkbox"/> Gaga Ball | <input type="checkbox"/> 9-square |
| <input type="checkbox"/> 4- square | |

Activities for CITs (16 and 17) and Volunteers (14 and 15)

Please select the activity that you would be interested in assisting with:

- | | | | |
|---|--|---------------------------------|--|
| <input type="checkbox"/> Canoeing/Kayaking assistant | <input type="checkbox"/> Groups 1 or 2 | <input type="checkbox"/> Horses | <input type="checkbox"/> Junior Camp assistant |
| <input type="checkbox"/> Lifeguard/Swimming assistant | | | |

Additional assignments: These assignments are for counselors who are interested in additional hours.

- Morning Check in** – Check campers in each morning from 7:00 am – 8:45 am.
- Evening Check out** – Check campers out 4:00 – 5:45 pm.
- Canoe setup** – 8:00-8:45 am.
- Lunchtime supervision (pavilion)**- 12:10-1:15 pm.
- Lunchtime movie supervision (basement)** – 12:10-1:15 pm.
- Evening pavilion supervision** -4:00-5:30 pm.
- Afternoon cleanup** – 5:00-7:00 pm. Responsible for cleaning kitchen, bathrooms and pavilion at the end of the camp day

Non-counselor assignments:

- Medical** - Tend to injuries and illnesses as they come in, write up detailed reports and put them in the medical log. You will be making follow up calls to parents and assisting the front receptionist. **(Must have First Aid and CPR training)**
- Receptionist/Office Assistant** - Handles general clerical front desk/office duties including managing phone calls, reservations, information organization and other duties as needed.

Part time assignments:

- Maintenance & Grounds keeping** - Responsible for landscaping tasks such as weed whacking, mulching, wasp/bee removal, etc. and general facility tasks such as replacing light bulbs, painting, power washing and other small repairs.
- Social Media/Photography** – Responsible for taking pictures of campers and activities, uploading to Instagram and loading/organizing onto computer for end of summer video.
- Tech** – Handling the microphones, walkie talkies, sound system, TVs and other equipment. Turning on and off the bell to mark the activity periods and coordinating the music playlists. Troubleshooting all the electronic equipment at use around the camp and ensuring it's in good working order throughout the week.